

Oscoda County District Library Board

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OFFICIAL MINUTES

July 8, 2024

A SPECIAL MEETING OF THE OSCODA COUNTY DISTRICT LIBRARY BOARD WAS
HELD ON MONDAY, JUNE 24, 2024 AT 5:00 P.M.
AT THE MAIN BRANCH OF THE OSCODA COUNTY DISTRICT LIBRARY.

Call to order: 5:01 p.m. by President Stenzel.

Members Present: Stenzel, Rooker, McCauley, and Shumaker

Member Absent: None

Others Present: Amy Knepp and Rick Shepard

The Pledge of Allegiance was recited.

Approval of Agenda

McCauley/Rooker Motion to approve the agenda
4 Ayes : 0 Nays. **Motion Carried.**

Benefiel arrived at 5:03 p.m.

Old Business

FY 2024-2025 Budget

The Budget Hearing commenced. Board members asked about the following line items:

- Line 1001 – Income Transfer In
- Line 725 – Rent
- Line 749 – Office Supplies
- Line 808 – Grant Expenses
- Line 730 – Postage
- Line 747 – Electronic Materials
- Line 745 – Books
- Line 955 – Misc.
- Line 822 – Audit

The question was raised about funding for a new outdoor sign. Director Knepp stated that Matt received a quote and included the cost of a digital sign in a grant the Library did not receive. Vice President McCauley has experience with digital signage and suggested a possible price. The Board directed Director Knepp to get an updated quote on a digital sign.

McCauley/Benefiel Motion to end the Budget Hearing and resume the special board meeting.

5 Ayes : 0 Nays. **Motion Carried.**

The Board reviewed staff salaries.

Position	Salary	Wage	# of Hours
Director	\$51,771.92	Salary	40
Programming Clerk	\$33,475.00	Salary	40
Library Clerk *	\$24,232.00	\$11.65/hour	40
Cataloging Clerk	\$19,047.60	\$12.21/hour	30
IT Clerk	\$14,551.68	\$11.66/hour	24
Library Aide	\$22,131.20	\$10.64/hour	40
Total	\$165,209.40		

Rooker/Benefiel Motion to accept the 2024-2025 salaries as presented.

Roll Call:

Benefiel: Aye
McCauley: Aye
Rooker: Aye
Shumaker: Aye
Stenzel: Aye

Motion Carried

Rooker/Benefiel Motion to accept the following resolution to adopt the 2024-2025 Oscoda County District Library Budget:

RESOLUTION TO ADOPT BUDGET 2024-001

At a meeting of the Library Board of the Oscoda County District Library (“Library”), Oscoda County, Michigan, held at the Library on June 24, 2024 at 5:00 p.m.

PRESENT: Stenzel, Rooker, McCauley, Benefiel, and Shumaker

ABSENT: None

The following Resolution was offered by **Rooker** and seconded by **Benefiel**.

WHEREAS, the Oscoda County District Library (“District Library”) was established by an agreement entered into by the Oscoda County and the Comins Township in accordance with the District Library Establishment Act, 1989 PA 24, as amended; and

WHEREAS, pursuant to Section 12 of the DLEA, the District Library Board is responsible for the expenditure of district library funds; and

Secretary Shumaker asked about meetings in Fairview. Director Knepp suggested that all meeting be held at the Main Branch to accommodate the number of public in attendance.

5 Ayes : 0 Nays. **Motion Carried.**

Correspondence

None

Board Member Comment

President Stenzel asked about the status of the gardens. Nothing to report currently. Gordon will be in the area soon.

Trustee Rooker commented on the cost of the elevator repair. She also mentioned that Trent Gascho’s building (on the curve between Fairview and Mio) is for sale. Director Knepp will reach out to Trent Gascho.

Public Comment – Limited to three (3) minutes per person

The public is to provide their name and address as per the Board’s Public Comment Policy.

The following member of the public addressed the Board with his concern and comment:

1. Rick Shepard – Mio. Mr. Shepard commented on the digital sign, suggesting, instead, a stationary sign.

Director’s Comment

Director Knepp has spoken with Mark McCully (Kirtland Community College) about a welding project.

Rooker/Benefiel Seeing no further business, a motion was made to adjourn the meeting.

5 Ayes : 0 Nays. **Motion Carried.**

The next regular meeting will be held July 8, 2024 at 5:00 p.m. at the Main Branch of the Oscoda County District Library.

Signature on file

Dawn Stenzel, President
Oscoda County District Library Board

Signature on file

Deb Shumaker, Secretary
Oscoda County District Library Board